

LOPPINGTON PARISH COUNCIL

Meeting of Community Led Plan Steering Group

Thursday, 26th August 2026 @ 7:30 pm

Informal Meeting at Burlton Inn

Present: Dan Hazell; Gill Clements; Andrea Horton-Gaskin; Chris Snook, Lynda McCormack

SG/023 Apologies

Catherine Benson & John Brown

SG/024 Minutes

The minutes of the meetings held on, 13th August 2026 were approved as a true and accurate record

SG/025 Actions from the last meeting

- Copy Deed for Community Benefit fund and list of projects already funded was circulated to the Steering Group.
(NB the deed contains personal signatures therefore unreacted copies should not be circulated outside the group)
- Progress update sent to the Parish Council's consultant and copied to the Clerk
- Flip chart and sundries provided as requested
- The date of next Parish Council (LPC) meeting is confirmed as Tuesday, 8th September, and it was noted that Dan Hazell & Andrea Horton-Gaskin would report Steering Group progress to LPC

SG/026 Group Discussion:

- a. The steering group began the review process of the draft questions provided by the Parish Council's consultant, focusing on the development of the questionnaire, as well as ideas for its distribution and follow-up.
- b. Consider the question style and simplify it to make the data analysis easier.
- c. Consider how people see the results of the survey, and how money has been spent.
- d. There should be a "free text" area at the end of each question topic area.
- e. The covering letter to refer to the current parish plan and what has been done.
- f. Include a map of the Parish

SG/027 Actions/Next Steps

Review consultant draft questionnaire and provide ideas for the wording of questions.

SG/028 Proposed next meeting date

Wednesday, 9th September 2026 @ 7:30 pm in St. Anne's Chapel, Burlton

The Chair, Chris Snook will be available to attend remotely