

LOPPINGTON PARISH COUNCIL

Meeting of Community Development Plan Steering Group

Thursday, 2nd July 2026 @ 7:30 pm

Loppington Village Hall

- Present:** Clare Featherstone of Clare Featherstone Consulting
L McCormack, Parish Clerk;
Dan Hazell; Gill Clements; Andrea Horton-Gaskin; Chris Snook; John Brown
- Apologies:** Cllr John Street, the Parish Council's representative & Catherine Benson

SG/001 Introductions:

The members of the group introduced themselves and shared information about their backgrounds and work experience

SG/002 Background

Under the statutory power to accept gifts made for the benefit of the inhabitants of its area, Loppington Parish Council is in receipt of community benefit payments (CBF) arising from the solar farm development at Charity Farm.

- a. The terms of the agreement are annual payments based on output over a period of 20 years,
- b. Payments to be used towards Community Projects
- c. All payments/grants must be approved at a meeting of the Parish Council

It is a 20-year agreement which is a standard period in these instances. The planning permission, or extension of the planning permission, has no bearing on the payment of fund.

Community Development Plan

The Parish Council wish to consult residents and update the current Parish Plan which will be instrumental in guiding the Council with regard to Community Projects. Clare Featherstone Consulting is engaged to assist with the survey/questionnaire and analysis of responses.

SG/003 Steering Group Terms of Reference:

- a. Election of Chair of the Steering Group
Chris Snook was elected Chair of the Group
- b. Appointment of secretary
The Parish Clerk offered to take notes, and the members of the group accepted the offer.

SG/004 Discussion

Discussion took place regarding what has been done so far, ideas & way forward.

SG/005 Actions:

- a. Steering Group Members to read current Parish Plan and consider what has been achieved, what to take forward.
- b. Clare Featherstone to produce a simple flowchart of the process highlighting the relevant documents

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- c. Clerk to circulate documents with the minutes:
 - Approved Steering Group Terms of Reference
 - Current Parish Plan
 - Analysis of Parish Plan progress so far
 - Results of PC workshop held in November
 - Clare Featherstone Consulting Proposals
 - Map of the Parish
 - Suggested survey questions
- d. Consider a revised timetable
- e. Chair of the Steering Group to attend the Parish Council meeting on 14th July

SG/006 Consultancy

To assist the PC consultant to attend Steering Group meetings and enable best use of her time it is suggested they be by Zoom. The Chair requested the initial 2-3 meetings be in person.

SG/007 Next Meeting

Next meeting date: Thursday, 16th July 2026 @ 7:30 pm in Loppington Village Hall