

**MINUTES of the ANNUAL MEETING of LOPPINGTON PARISH COUNCIL held on TUESDAY, 13<sup>th</sup> MAY 2025 at 7.30pm in Loppington Village Hall**

MEMBERS PRESENT: Cllrs. Mrs. D. Hume-Miller, J. Street & N. Taylor  
Shropshire Councillor: Sarah Marston  
Clerk: Mrs L McCormack  
Public: Six

**24/25 Declarations of Acceptance**

Completed by all Councillors present at the meeting

**25/25 Apologies for absence**

Apologies were received and accepted from Cllrs. Mrs. T. Barton and Mrs. G. Wilkins

**26/25 Election of Chairman**

Cllr. Mrs. D. Hume-Miller was proposed and seconded. There being no other nominations Cllr. Hume-Miller was elected unanimously as Chair for coming year and signed the Declaration of Acceptance of Office

**27/25 Election of Vice Chair**

Cllr J Street was proposed and seconded. There being no other nominations Cllr. Street was elected as Vice Chair for the coming year.

**28/25 Public Participation**

A question arose regarding the extent of the road sweeping on Noneley Road, currently it doesn't sweep beyond Salters Lane.

Highways have been cleaning drains in the Parish

A resident asked that the verges be cut in Noneley Road.

**29/25 Declarations of Interest**

- a) Disclosable Pecuniary Interests – None
- b) Other Registrable Interests – None
- c) Other Personal Interests –None
- d) Applications for Dispensation – None

**30/25 Approval of Minutes**

The Minutes of the ordinary meeting held on 11<sup>th</sup> March 2025 were approved and signed by the Chairman

**31/25 Burlton Residents Victory Party Grant Application**

Two residents attended and explained that the Party is open to residents of Pickhill and Burlton. The number attending is anticipated to be a maximum of 80. The Coronation Party was attended by 60 residents. No other fund raising is planned. The residents don't propose to hire tables and chairs to keep costs down.

There is no constituted organisation taking responsibility for the funds to whom the Parish Council can pay the grant.

RESOLVED: It was proposed and seconded and unanimously agreed that the Parish Council contribute to the hire of the band at £350, the invoice to be sent to the Clerk who will arrange payment. The Parish Council has no other responsibility for the event organisation.

**Appointment of Representatives**

- a. Shropshire Association of Local Councils – defer to next meeting
- b. Village Hall Committee – deferred
- c. Helicopter Noise Liaison Group –deferred
- d. Emergency Planning – deferred

**32/25 Financial Matters**

- a) The Bank reconciliation/financial report was received and accepted
- b) The Chairman signed the accounts as reconciled
- c) Payments were approved,

SALC affiliation fees	£385.62
Insurance	£736.92
Poppy Wreath for VE service	£27.50
Parish Online	£378.00
	£1,528.04

- d) Bank Account update  
Nat West Community Bank account is not yet available to existing customers
- e) Insurance Review  
Insurance is currently on a 3-year agreement to 2026. The insurance payment is due 1<sup>st</sup> June 2025

**34/25 Approval of Annual Returns & Internal Audit Report**

- a) Members considered the criteria for exemption  
RESOLVED: unanimously that the Parish Council met the exemption criteria and certificate be signed by the Clerk and Chairman accordingly
- b) The Internal Audit Report was received and noted.
- c) Members considered the Annual Governance Statement  
RESOLVED: members agreed completion of the responses and that the Annual Governance Statement be signed by the Chairman & Clerk
- d) Members considered the Accounting Statement signed by the Clerk  
RESOLVED: unanimously that the Accounting Statements be signed by the Chairman as a correct record
- e) The approved Annual Returns were signed accordingly
- f) The Certificate of Exemption will be submitted to the external auditor and the documents published on the website, and provision made for electors' rights commencing 3<sup>rd</sup> June 2025

**35/25 Review of Council Documents**

Clause 11 of the Financial Regulations and Standing Order 18 in relation to contracts were amended last year. This has now been superceded by the Procurement Act 2023 which came into force on 24 February 2025. The Public Contracts Regulations 2015 have been revoked and essentially incorporated into the 2023 Act, members to review the standing orders and financial regulations with a view to adoption at the July meeting.

**36/25 Planning Matters**

a) **Applications for consideration**

Reference: 25/01094/LBC (validated: 28/04/2025)  
Address: Laburnum Cottage, Loppington, Shrewsbury, SY4 5NG  
Proposal: Replacement windows  
Comment: The Parish Council raised no objection to this application  
View online at:

<http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=STDWZ1TDGO000>

Reference: 25/01291/FUL (validated: 31/03/2025)  
Address: Spenford House, Loppington, Shrewsbury, Shropshire, SY4 5NG  
Proposal: Proposed annexe to replace former garage and car port to provide ancillary domestic accommodation  
Comment: Object on grounds of inappropriate and over development  
View online at:

<http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=STWFIUTDGZO00>

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a) **Applications received after 6<sup>th</sup> May:** None

b) **Commented on and awaiting decision**

Reference:25/00637/FUL  
Address: Spenford House, Loppington  
Proposal: Proposed rear extension to replace existing 1990 conservatory, cedar cladding, new window openings & internal alternations

Reference:25/00638/LBC  
Address: Spenford House, Loppington  
Proposal: Proposed rear extension to replace existing 1990 conservatory, cedar cladding, new window openings & internal alternations

Reference: 25/01334/CPL  
Proposal: Certificate of Lawfulness for the proposed siting of a caravan for ancillary accommodation purposes  
Location: Common Wood Farm, Common Wood, Wem

**c) Determined since March meeting (for information only)**

Reference: 24/01547/FUL (validated: 26/04/2024)  
Address: Proposed Agricultural Workers Dwelling At Poultry Units North Of, Brandwood, Myddle, Shropshire  
Proposal: Erection of an agricultural workers dwelling and garage.  
Decision: Grant Permission

Reference: 25/01030/FUL (validated: 02/04/2025)  
Address: Church Villa, Loppington, Shrewsbury, Shropshire, SY4 5SR  
Proposal: Erection of a double timber carport  
Decision: Permission Granted

**37/25 Highways**

B4397 Loppington to Burlton Road is deteriorating along its length despite recent resurfacing

**38/25 Inspections of Council property or property maintained by the Parish Council**

- a. War Memorial and fencing: fencing to be repainted
- b. Burlton bus shelter. needs repainting
- c. Burlton Notice Board: needs new glass
- d. Pump and fencing: fencing needs repainting
- e. Tan Pit, clearance work took place in January. Goldfish are reducing in number.
- f. Notice board in Loppington to be repaired
- g. Vas Signs – Approach from Cockshutt VAS sign is not working.

**39/25 Consultations: None Currently**

*For information on all Shropshire Council consultations visit <https://www.shropshire.gov.uk/get-involved/>*

**40/25 Information Matters and Correspondence**

- a. Police Charter Priorities – to remain the same, being rural crime and speeding
- b. Project Gigabit Stakeholder update – March (circulated on 17/04/2025)
- c. Shropshire Council briefing on Devolution (circulated 19/03/2025)
- d. LNRS update (circulated 26/03/2025)
- e. SALC NS area committee meeting minutes (circulated 31/03/2025)
- f. Service of Agendas – members preferred postal service
- g. Other matters for the next agenda – None currently

**41/25 Dates for your diary -**

SALC area meeting – Monday, 23rd June 2025 at 7:00pm, Wem Town Council Meeting Room

Next LPC meeting –Tuesday, 8th July 2025 @ 7:30 in Loppington Village Hall

Chairman, Cllr. Hume-Miler closed the meeting at 20: 25 pm

Signed ...*(by the Chairman)*  
(Chairman)

Date: .....8<sup>th</sup> July 2025.....