

MINUTES of the ORDINARY MEETING of LOPPINGTON PARISH COUNCIL held on TUESDAY, 9th SEPTEMBER 2025 at 7.30pm in Loppington Village Hall

MEMBERS PRESENT: Cllrs. Mrs. T. Barton, Mrs. D. Hume-Miller, N. Taylor & Mrs G. Wilkins
Shropshire Councillor: Sarah Marston
Clerk: Mrs L McCormack
Public: Eleven

60/25 Apologies for absence

Apologies for absence were received and accepted from Cllr. J. Street

61/25 Public participation

Residents attended the meeting to raise concerns regarding speeding in Burlton village, describing incidents and near misses with particular concern for blind exits onto the A528. It was noted that there are no warning signs for blind entrances particularly from the pub.

Shropshire Councillor Sarah Marston explained the work the Local Highways Authority (LHA) are carrying out to make it easier to help communities get speed reductions in their villages. Once that policy is adopted, hopefully in the autumn, the LHA will be able to move forward identifying areas of concern.

The railings at the war memorial need attention, and old paint probably needs to be stripped before repainting. Cllr. Taylor has arranged for the hedge to be cut & will forward telephone numbers to the clerk for quotes.

62/25 Shropshire Councillor Report - as attached

63/25 Declarations of Interest

- a) Disclosable Pecuniary Interests – None
- b) Other Registrable Interests – None
- c) Other Personal Interests which may lead to bias – None
- d) Applications for Dispensation – None

64/25 Approval of Minutes

The Minutes of the annual meeting held on 14th July 2025 were approved and signed by the Chairman

65/25 Co-Option

One application is received from Theresa Parker for co-option to the parish council
RESOLVED: it was proposed and seconded, all in agreement, that Theresa Parker be co-opted onto Loppington Parish Council.
Cllr Parker signed the Declaration of Acceptance and joined the meeting.

66/25 Financial Matters

- a) The Bank reconciliation/financial report was received and accepted
Members received the latest copy bank statements to verify the bank reconciliation.
Current account £50 and Business Reserve account £34,956.90. Unpresented cheques £600.
- b) The Chairman signed the accounts as reconciled.

c) Payments were approved:

ICO	£35.00
Backpay	£43.55
HMRC	£11.40
Planning Training	£200.00
	£289.95

d) Internal Audit Update & appointment of auditor

Clerk has provisionally sought quotes for internal audit, the available auditor had quoted £165

RESOLVED: to appoint RLTAuditing for 2025-26 EOY audit.

e) Local Government Association Pay Award – details circulated. Members acknowledged the LGA pay agreement and backpay for the Clerk

f) Website update – Clerk to progress the transfer of the website following the end of the statutory period for public rights relating to end of year finance and governance.

67/25 Grant Applications

a. Burlton Defibrillator

After discussion members agreed a course of action with regard to the Burlton Defibrillator:

RESOLVED: Proposed and seconded, all agreed to adopt the defibrillator sited at the Burlton Arms

- The parish clerk is probably the person who is a constant in the Parish.
- By transferring the defibrillator to the Council's asset register enables it to be insured under the Council's policy
- Making the clerk primary guardian the clerk will be able to monitor maintenance and order ongoing supplies in the Parish Council's name. This would facilitate verification of invoices against order and budgeted expenditure in accordance with Financial Regulations
- Invite the Burlton volunteers to be registered as supporting guardians on site to regularly check the defibrillator and update the Circuit.

b. Village Hall

Details circulated. 3 main areas identified for which different funding pots may be available:

- Play Area,
- the car park and basketball nets, and
- WiFi & security cameras

Recommended that the priority is the play area. Request a copy of last years audited accounts, ROSPA report and 3 quotes if possible. Cllr Parker confirmed that the Village Hall is waiting on the latest ROSPA report to identify play area priorities and needs.

RESOLVED: to defer the application to November meeting.

68/25 Remembrance Events

Following the VE day 80 event, a request was made to the Parish Council take on the responsibility for the Remembrance Day Service. Members reviewed the draft risk assessment.

RESOLVED: Parish Council to assume responsibility for Remembrance as a civic event & work with volunteers and organisers subject to review of insurance requirements, road closure and have in place a comprehensive risk assessment. Review of risk assessment

to be delegated to the Clerk in consultation with members/event organiser ahead of each event.

69/25 Parish Plan update

Clerk to arrange a meeting with Clare Featherstone, Chair and Vice Chair

70/25 Planning Matters

- a) **Applications for consideration** – None currently
- a) **Applications received after 28th August:** None
- b) **Commented on and awaiting decision** – none currently
- c) **Determined since July meeting (for information only)**

Reference: 25/01291/FUL (validated: 31/03/2025)
Address: Spenford House, Loppington, Shrewsbury, Shropshire, SY4 5NG
Proposal: Proposed annexe to replace former garage and car port to provide ancillary domestic accommodation
Decision: Granted

Reference: 25/01292/LBC (validated: 31/03/2025)
Address: Spenford House, Loppington, Shrewsbury, Shropshire, SY4 5NG
Proposal: Proposed annexe to replace former garage and car port to provide ancillary domestic accommodation
Decision: Granted

71/25 Highways Request under Shropshire Council Road Safety Policy to reduce speed limits in Burlton Village

Clerk has raised the matter of speed limits in Burlton with the Local Highways Authority (LHA) & awaiting a reply. Clerk has also requested police speed checks in the Village. RESOLVED: members unanimously supported residents request.

Along with the Shropshire Councillor; Clerk to contact LHA and police community support

72/25 Inspections of Council property or property maintained by the Parish Council

- a. War Memorial and fencing: fencing to striped and repainted
- b. Burlton bus shelter. needs repainting
- c. Burlton Notice Board: needs new glass
- d. Pump and fencing: fencing needs repainting
- e. Tan Pit, broken gate – Cllr Taylor will arrange repair
- f. Notice board in Loppington to be repaired
- g. Vas Signs – Clerk has contacted the supplier in respect of the sign on the Cockshutt road and the damaged sign in Loppington.

73/25 Consultations:

Police & Crime Commissioners Town & Parish Council survey
Cllr. Barton will review the survey

For schools and Education:

<https://www.shropshire.gov.uk/get-involved/schools-survey-shropshire-council-traded-services/> - Open until 30/09/25

Cllr Hume-Miller will review the survey

Call for sites for consideration for the next Local Plan
<https://www.shropshire.gov.uk/planning-policy/news/calling-for-locations-for-development/>
Open until 2/10/25

Shropshire Telford & Wrekin Local Nature Recovery Strategy
<https://www.shropshire.gov.uk/get-involved/local-nature-recovery-strategy-lnrs/>
Open until 15/10/25

For information on all Shropshire Council consultations visit
<https://www.shropshire.gov.uk/get-involved/>

74/25 Information Matters and Correspondence

- a. Shropshire Together Conference
Clerk attended the conference which was focused on devolution of services and partnership working, including a presentation on experiences of a Somerset Town Council on devolution & partnership working
- b. Other matters for the next agenda – Framework for Collaborative working

75/25 Dates for your diary -

SALC area committee meeting for members – Wem Town Hall, Monday, 15th September

Next LPC meeting –Tuesday, 11th November 2025 @ 7:30 in Loppington Village Hall

LNRS conference for Parish & Town Councils on Friday, 3rd October 10:00 – 16:30 at Ellesmere Town Council Hall

Meeting closed at 8:48 pm

Signed ...*(by the Chairman)* ...
(Chairman)

Date: ...11th November 2025.....