

LOPPINGTON PARISH COUNCIL

Scheme of Delegation on Planning Matters

- (i) All major applications will be dealt with at Parish Council meetings.
- (ii) Provided the meeting date is within the time period for responses all planning applications will be dealt with at Parish Council meetings
- (iii) Where the meeting date is outwith the time period for responses, to enable the Parish Council to submit such responses in a timely manner, planning matters which are not major applications and are of a non-controversial nature are delegated to the Clerk in consultation with members; the Clerk to collate the responses to applications from members and agree with members/Chairman as appropriate and submit to the Local Planning Authority.
- (iv) Planning applications of a controversial nature will be dealt with at Parish Council meetings, the Clerk to discuss with the Chairman and agree the nature of the application and the necessity or otherwise to hold an extra ordinary meeting
- (v) To enable the Parish Council to respond to enforcement matters in a timely manner, enforcement enquiries & complaints are delegated to the Clerk in consultation with members; the Clerk to collate and agree responses with members or Chairman and progress action as appropriate.
- (vi) Any member of the Parish Council may make a request to the Clerk and Chairman for an extra ordinary meeting at any time to discuss planning matters as they arise.

Adopted: 9th March 2021