

MINUTES of the MEETING of LOPPINGTON PARISH COUNCIL held on Tuesday 8th MAY 2018 at 7.30pm in Loppington Village Hall

MEMBERS PRESENT: Cllrs. Mrs. T. Barton, P Butters (Chairman), R Parker (Vice Chair), S Parker and R Stokes,
Three members of the public also present

1. Apologies for absence

- 1.1 Cllr. P Butters as retiring Chairman took the chair
- 1.2 Apologies from Cllrs. Mrs. D Hume-Miller, Cllr. S Geary and Mrs. S Witherspoon were received and accepted.
- 1.3 Apologies were received from Shropshire Cllr. B. Williams.

2. Appointment of Chairman

Cllr. Butters was nominated and seconded. There being no other nominations Cllr. Butters was elected unanimously as Chairman for the coming year and duly signed the declaration of office.

3. Election of Vice Chairman for the coming year

Cllr. R. Parker was nominated and seconded. There being no other nominations Cllr. Parker was duly proposed, seconded and elected unanimously as Vice Chair for the coming year.

4. Declarations of Interest

Cllr. S Parker declared an interest as a member of the Village Hall committee as they wished to submit a request for funding for repairs to the Hall

5. Public Participation

A resident farmer reported that a neighbour was shooting to a five-foot target on his boundary in neighbouring field disturbing lambing. The Chairman advised that this was unfortunately not within parish council powers.

There are particularly deep pot holes on road outside Burlton Grange.

A resident expressed an interest in helping to restore the Tan Pit by offering to organized a volunteer working party.

6. Approval of Minutes of the Last Meeting

The Minutes of the meetings held on 13th March 2018 were approved as a true and accurate record

7. Matters arising from the March meeting

The Clerk reported that she had received a response from the British Legion with details of the silent soldier. The Committee were all in agreement that the Parish Council proceed to acquire one.

8. General Data Protection Regulations

- 8.1 Members considered the report of the Clerk in respect of GDPR and the associated documents.
RESOLVED: to accept the recommendations contained therein
- 8.2 Members considered the appointment of the DPO
RESOLVED: pending further amendments to the bill in parliament to defer the appointment of a DPO
- 8.3 Members considered the draft GDPR documents
RESOLVED: to adopt the following documents as drafted:

Data Management Policy
Privacy Policy
Privacy Notice
Subject Access Policy
Consent Form

9. Financial matters:

- 9.1 The bank reconciliation/financial report were received and accepted
- 9.2 The Chairman signed the account book as reconciled
- 9.3 The annual returns and internal audit report were received and approved
- 9.4 Members received NALC Employment briefing.
RESOLVED: Members approved one increment on scale LC1 in line with the National Pay Award for 2018-19
- 9.5 Payments approved:

Organisation	Item	Amount
SALC	Affiliation Fees	£270.07
Came & Co	Insurance renewal due 1 st June – expected *	Circa £400.00
LVHC	Hire Fees – invoice expected *	Circa £96.00

*Clerk reported that insurance fees and hire fees were expected but invoices had not yet been received.

10. Planning Matters

- 10.1 Applications for consideration - None
- 10.2 Applications received after 5th March (if any) – None
- 10.3 Commented upon and awaiting decision

App. No.	Property	Proposal	LPC Comment	LPA Decision
18/00676/ FUL	Holywell Moor Brown Heath SY12 OLD	Erection of single storey and attic extension following demolition of existing; insertion of first floor window		
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- 10.4 Determined since March meeting – None

Loppington Parish Council operates a scheme of delegation on planning matters. Any planning applications in the Parish are published on receipt on www.loppingtonparishcouncil.gov.uk/environment/planning

11. Highways

- 11.1 Shropshire Council 5-year contract
Presentation from Keir, Shropshire Council's appointed contractor, circulated.
- 11.2 Requests under SC Road Safety Policy (if any)
None, although Members are minded to purchase a vehicle activated sign (VAS) for Burlton. The approximate cost is estimated to be £1800.00. Cllr. S Parker will research further. The Clerk will ask neighbouring authorities regarding running costs.
- 11.3 New matters received after 1st May (if any) – None

12. Inspections of Council Property or property maintained by the Parish Council

- 12.1 War Memorial and fencing - OK
- 12.2 Burlton bus shelter. - Needs painting, weather permitting
- 12.3 Burlton Notice Board - OK
- 12.4 Pump and fencing. OK
- 12.5 Tan Pit and fencing.
Ref. 5 above, Clerk will contact the resident with a copy of the management plan. Cllr. R Parker will contact T Parry to obtain a price to clean the pit and ask whether he is licenced to do so.
- 12.6 Notice boards Loppington - OK
- 12.7 Notice board Noneley – no further information although members are not in favour of a proposal for property mapping information being included.

13. Reports of Meetings attended

None

14. Consultations Responses

- 14.1 West Mercia PCC Town & Parish Councils Survey – open until 6th July (circulated 7th April)
- 14.2 SC Environmental Maintenance Grant Programme (EMG) – open until 21st May
- 14.3 SC Gambling Act 2005 Policy Statement 2019 – 2022 – open until 20th May
- 14.4 AONB Management Plan – open until end of May

15. Information Matters and Correspondence

- 15.1 Rural Youth Activity Fund is open for applications until 20th May. The second round will be 15th October to 12th November 2018
- 15.2 SALC Bulletins (e-mailed)
- 15.3 Other matters for the next agenda
LVHC requested a donation towards village hall repairs – members are minded to agree in principle a token amount but not the full amount as requested

16. Dates for your diary - Next LPC meeting – Tuesday, 10th July 2018

Meeting closed at 9:10 pm

Signed ...(by the Chairman) Date: 10th July 2018