

# LOPPINGTON PARISH COUNCIL

Mrs. Lynda McCormack - Clerk

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To: All Loppington Parish Councillors.

1<sup>st</sup> May 2018

You are hereby summoned to attend the ANNUAL MEETING of LOPPINGTON PARISH COUNCIL, which will be held in the VILLAGE HALL, LOPPINGTON, SY4 5ST on TUESDAY, 8<sup>th</sup> MAY 2018 at 7:30 p.m .

The meeting is open to the public and press.

DATED : 1<sup>st</sup> May 2018

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Mrs. L. J. McCormack  
Clerk to the Council

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## Agenda

1. Apologies for absence
2. Election of Chairman for the coming year and declaration of acceptance of office
3. Election of Vice Chairman for the coming year
4. Declarations of Interest

All members are asked to consider their position regarding the agenda items

5. Public participation session (maximum 15 minutes).
6. Approval of Minutes of the meeting held on 13<sup>th</sup> March 2018
7. Matters arising from the March meeting
8. General Data Protection Regulations
  - 8.1 To consider the report of the Clerk in respect of GDPR and associated documents
  - 8.2 Consider the appointment of the DPO
  - 8.3 Approve GDPR Policy & Procedure documents

### 9. **Financial matters:**

- 9.1 Bank reconciliation/financial report
- 9.2 Chairman to sign account book as reconciled
- 9.3 Approve Annual Returns
- 9.4 Review Clerk's salary
- 9.5 Payments for approval

Organisation	Item	Amount
SALC	Affiliation Fees	£270.07
Came & Co	Insurance renewal due 1 <sup>st</sup> June – expected	
LVHC	Hire Fees – invoice expected	

### 10. **Planning Matters**

- 10.1 Applications for consideration

None

## 10.2 Applications received after 1st May (if any)

**NB** Applications are posted on receipt on <http://loppingtonparishcouncil.gov.uk/environment-2/planning/>

## 10.3 Commented upon and awaiting decision

App. No.	Property	Proposal	LPC Comment	LPA Decision
18/00676/ FUL	Holywell Moor Brown Heath SY12 OLD	Erection of single storey and attic extension following demolition of existing; insertion of first floor window		
18/00677/ LBC	Holywell Moor Brown Heath SY12 OLD	Erection of single storey and attic extension following demolition of existing; insertion of first floor window		

## 10.4 Determined since March meeting

None

Loppington Parish Council operates a scheme of delegation on planning matters. Any planning applications in the Parish are published on receipt on [www.loppingtonparishcouncil.gov.uk/environment/planning](http://www.loppingtonparishcouncil.gov.uk/environment/planning)

## 11. Highways

- 11.1 Presentation from Keir - circulated
- 11.2 Requests under SC Road Safety Policy (if any)
- 11.3 New matters received after 1st May (if any)

## 12. Inspections of Council Property or property maintained by the Parish Council

- 12.1 War Memorial and fencing
- 12.2 Burlton bus shelter.
- 12.3 Burlton Notice Board
- 12.4 Pump and fencing.
- 12.5 Tan Pit and fencing. –
- 12.6 Notice boards Loppington
- 12.7 Notice board Noneley

## 13. Reports of Meetings attended (if Any)

- 13.1 Helicopter Noise Liaison Group – 20<sup>th</sup> March
- 13.2 Other

## 14. Consultations

- 14.1 West Mercia PCC Town & Parish Councils Survey – open until 6<sup>th</sup> July (circulated 7<sup>th</sup> April)
- 14.2 SC Environmental Maintenance Grant (EMG) programme – open until 21<sup>st</sup> May
- 14.3 SC Gambling Act 2005 Policy Statement 2019 – 2022 – open until 20<sup>th</sup> May
- 14.4 AONB Management Plan – open until end of May
- 14.5 Other received after 1st May if any

## 15. Information Matters and Correspondence

- 15.1 Rural Youth Activity Fund
- 15.2 SALC Bulletins (e-mailed)
- 15.3 Other matters for the next agenda (if any)

## 16. Dates for your diary - Next LPC meeting – 10<sup>th</sup> July 2018