

**MINUTES of the MEETING of LOPPINGTON PARISH COUNCIL held on Tuesday
14th January 2014 at 7.30pm in Loppington Village Hall**

MEMBERS PRESENT: Cllrs. Mrs. T Barton, J Beard, P Butters, S Geary, S Hardin
(Chairman), B. Parker and R. Stokes
Also present Mrs L McCormack - Clerk

1. APOLOGIES:

Cllr Mrs S Witherspoon

2. DECLARATION OF PECUNIARY INTERESTS

2.1 All members are asked to consider their position regarding the agenda items.

2.2 The Clerk signed the dispensation under S33 Localism Act 2011 in respect of item 9

3. APPROVAL OF MINUTES

Minutes of the meeting held on 12th November were approved as a true and accurate record and signed by the Chairman

4. PUBLIC PARTICIPATION SESSION.

4.1 Potholes at Commonwood still have not been completed and mud on the roads. Water on the road is 18" deep and full of slurry which is unpleasant for school children who walk or cycle along this road.

4.2 Ruewood blocked culvert.

4.3 Burlton Grange. – Phil Smith reported an issue with damage to the sandstone wall adjacent to the access to his farm. This is a narrow stretch of road on a bad bend and members felt this was a danger point. After some discussion there was a suggestion that a kerb could be placed to prevent vehicles coming to close and causing damage. Consider whether LPC could request an assessment of danger under the road safety policy.

4.4 Tree next to the telephone box needs trimming.

5. MATTERS ARISING FROM THE NOVEMBER MEETING.

None not covered by an agenda item

6. FINANCIAL REPORT AND ACCOUNTS FOR PAYMENT

6.1 Members received and accepted the Bank reconciliation which had been checked and signed as a true record by the Chairman.

6.2 Authorised Signatories

Still awaiting change of address and updated signatories.

6.3 Accounts for Payment

(1) Release of £100.00 ringfenced for AED volunteers to be used for the telephone callout and system and training.

APPROVED

(2) Payment of £180.00 to PCC contribution to churchyard maintenance (budgeted)
APPROVED

7. PLACE PLAN REVIEW

Awaiting request from Shropshire Council but there appears to be no amendments to the current place plan.

8. CLERKS APPOINTMENT AND SALARY

8.1 Mrs McCormack will have completed her probationary period as the Clerk to LPC by the end of January. The Committee confirmed her appointment.

8.2 Committee reviewed Clerk's salary and agreed one increment on the scale LC1 from 1st April.

8.3 Committee agreed an amount £150.00 to be included in the annual budget in respect of Clerk working from home in accordance with the contract of employment.

9. BUDGET AND PRECEPT FOR FINANCIAL YEAR 2014/15

After discussion the Committee agreed to increase the budget by 5% for the financial year 2014/2015 and set the precept at £3900

Item 10 PLANNING MATTERS

10.1 New applications.

Address: Wishing Well Cottage , Loppington, Shrewsbury, SY4 5SR

Proposal: Formation of vehicular and pedestrian highway access

Applicant: Mr Mark Perry (Wishing Well Cottage, Nonely Road, Loppington, Wem, Shropshire, SY4 5SR)

LPC objected as per e-mail dated 2nd December 2013

Clerk reported permission has recently been granted.

13/04663/VAR (validated: 19/11/2013)

Address: Charleston Way, Loppington, Shrewsbury, Shropshire

Proposal: Variation of Condition No. 2 (approved plans) attached to planning permission 09/70203 to allow for amendments to the approved street scene

Applicant: Hawk Developments (Charleston House, Cruckmoor Lane, Prees Green, Whitchurch, Shropshire, SY13 2BS)

Clerk confirmed that LPC remained neutral with comments submitted as per e-mail dated 10th December 2013

13/04792/FUL (validated: 27/11/2013)

Address: Rosewood , Brown Heath Lane, Loppington, Shrewsbury, SY4 5SE

Proposal: Erection of first floor extension over existing garage

Applicant: Mrs Cowley (Rosewood, Brown Heath Lane, Loppington, Shrewsbury, Shropshire, SY4 5SE)

LPC had no objection to this application and permission has recently been granted.

10.2. Applications received after 7th January 2014. (if any)

10.3. Determined since the November Meeting.

Reference : 13/02272/FUL & 13/02394/LBC (validated: 25/06/2013)

Address: Wood Gate , Loppington, Shrewsbury, SY4 5ST

Proposal: Conversion of former Coach House to form 1No dwelling

LPC response : No objection

Decision: Permission granted

Reference: 13/04680/TCA (validated: 19/11/2013)

Address: The Old Pound, Loppington, Shrewsbury, Shropshire, SY4 5SG

Proposal: To fell 1no. Sycamore within Loppington Conservation Area

LPC Response : No Objection

Decision: Permission granted

13/03742/FUL (validated: 18/11/2013)

Address: Runners Rest, Burlton, Shrewsbury, Shropshire, SY4 5SU

Proposal: Conversion of detached garage to form self contained ancillary accommodation

LPC response : No objection

Decision: Permission granted

10.4. Other Matters (if any)

Clerk reported that links to recent applications are posted on LPC website

Item 11. HIGHWAYS

11.1. Hedges & Trees – Brown Heath Road and Burlton Road – Hedges have now been cut by highways team

11.2. Potholes – Common Wood. Clerk noted that not all potholes have been completed

11.3. Road Safety Policy – No further requests under this policy to date but Clerk noted the discussions raised in the public session regarding Burlton Grange.

11.4 . New Matters received after 7th Jan (if any)

Item 12. ANNUAL REVIEWS

Documents such as risk assessments, standing orders, insurances and Council Registers should be reviewed annually.

Appointment of internal auditor

Recommend delegation to the Clerk who will report back to March committee.

Resolution Committee to agree the recommendation

Item 13. INSPECTIONS OF COUNCIL PROPERTY.

1. War Memorial and fencing, needs weed treatment
2. Burlton bus shelter needs painting
- 3 Burlton Notice Board has been repainted
4. Pump and fencing – no issues
5. Tan Pit and fencing – no issues
6. Notice boards Loppington - no issues

Item 14. REPORTS OF MEETINGS AND APPOINTMENT OF SUBSTITUTE REPRESENTATIVES.

14.1 No one attended Shropshire Fire & Rescue Closure of Fire Station meeting 25th November

14.2 Next meeting of NSAC is 15th January

Item 15. CONSULTATIONS

None

16. INFORMATION MATTERS and CORRESPONDENCE

16.1 Crime statistics.

Clerk reported one incident under violent & sexual offences category. This matter is under investigation.

16.2 Shropshire Rural Hub Newsletter November 2013 is now on the website.

16.3 Luke Neal Meres and Mosses/Shropshire Wildlife Trust partnership has requested attendance at March meeting to speak about potential works and footpath improvements at Brown Heath Moss. Clerk will confirm his attendance.

16.4 Shropshire Outdoor Recreation Service Newsletter is posted on LPC website.

16.5 Verbal report of any other matters.

Clerk has received notification from Shrophshire Council to reclassify or re-designate 86 streets as Traffic Sensitive or Strategically Significant Streets – will be street works depending on what the reclassification is.

Clerk will complete the application forms for garden party.

SALC sent an e-mail requesting individual responses to a Neighbourhood planning survey. The link to the survey is at <https://www.surveymonkey.com/s/L6C6SSV>

Item 15. DATES FOR YOUR DIARY.

Shropshire Fire and Rescue Closure of Baschurch Fire Station **25th November 2013**

NSAC next meeting 15th January 2014

Next LPC meeting Tuesday 11th March

(Document prepared LJM)